



Minutes of the meeting of the committee of Ilkeston Football Club Supporters Group held at The Little Acorn on Wednesday 14th January 2015 at 7.00pm.

Present: Duncan Payne, Lee Francis, Lynda Bacon, John Attewell, Jon Shapland, Duncan Lapping

In Attendance: David Potter

Action

01/15	<u>Introductions and Apologies</u>	
	Apologies were received from Darren Jones and Alex Middleton. David Potter was introduced as member of the Group who is interested in joining the committee.	
02/15	<u>Minutes of meeting held on 3rd December 2014 and action points arising</u>	
	Notes to be provided by LF	
03/15	<u>Race Night Report</u>	
(i)	JS reported that the programme has been prepared but the cover has the original date & venue Action points: (i) Print new cover and re-staple (ii) Re-circulate content for adjustments JS also advised that the DVD needs to be returned for use on the race night. It was noted that the new date set for the race night is 27 th February 2015 with the new venue being The Dukeries.	JS/DL JS
(ii)	Race Night publicity – It was agreed that: (i) Mark Duffy will be asked to make tannoy announcements at games (ii) Erewash Sound will be contacted to publicise the event (iii) Posters will be printed and passed to the club house and other locations to be displayed (iv) The football club will be asked to publicise the event in the next edition of ‘Robins Monthly’	DPotter LF JS/LB DP/JA

<p>(iii)</p> <p>(iv)</p>	<p>Race Night equipment requirements:</p> <ul style="list-style-type: none"> • Table for two to sit behind (tote/betting kiosk) • Two power plugs for tote/betting kiosk/table • DVD player linked to big screen to display races • Microphone & PA • Laptop to run spreadsheet <p>Race night people requirements: volunteers to;</p> <ul style="list-style-type: none"> • MC the event • Control the DVD • Run the betting kiosk (two people) 	
<p>04/15</p>	<p><u>Committee Membership</u></p>	
<p>(i)</p> <p>(ii)</p> <p>(iii)</p>	<p>David Potters co-option to the committee was proposed by LB and seconded by DL All present voted in favour of David's immediate co-option and the Chairman welcomed David to the committee. It was noted that to become a full committee member, David will need to stand for election at the next AGM.</p> <p>Alison Wall's resignation was noted and those present noted their appreciation for the work she had done for the committee.</p> <p>Membership Secretary – The role had previously been shared by JA and AW. After AW's resignation it was agreed that JA would remain as Membership Secretary. He will need assistance as on match days he volunteers for the football club and so can't give out membership cards immediately to any new members on a match day.</p> <p>DPotter volunteered to assist JA</p>	
<p>05/15</p>	<p><u>IFC Liaison</u></p>	
<p>(i)</p>	<p>End of season event: DP/JA advised that the club was intending to run an event on Wednesday 22nd April 2015. The intention would be to combine the Groups awards with those of the football club. The club has asked the Group to express its catering preference with the options being; sit down meal; carvery; or buffet. It is expected that most tables will be sold to sponsors but that spaces will be available for supporters with players on each table. All profits will go to the tannoy fund.</p> <p>Action Point: DP to meet with Nigel Harrop and then feedback to the committee at the next meeting.</p>	<p>DP</p>

06/15	<u>Other Project Progress Reports</u>	
(i)	Raffle for canvas: Craig Lamont has supplied a frame mounted canvas photograph of the NMG to be raffled to raise funds for the Group. It was agreed that the proceeds will be split 50/50 with GL and that the draw for it will be made on the last home game of the season.	LF
(ii)	Calendars: A stock/income check is required to assess the success of this project.	LF/DJ
(iii)	Project Management: DL presented his discussion paper on future project management. It was agreed that the recommendations be adopted as the practice for managing future project proposals	
07/15	<u>Treasurers Report</u>	
	No report presented in the absence of DJ	
08/15	<u>Membership Report</u>	
	JA circulated a membership report with the details as follows: <ul style="list-style-type: none"> • Adults – 142 (106 renewals and 36 new members) • Under 16's - 22 (14 renewals and 8 new members) • Free of charge – 2 (2 new members). <p>JA was thanked for his report.</p>	
09/15	<u>Away Travel Report</u>	
	LB circulated an away travel report with the details as follows: <ul style="list-style-type: none"> • The away travel I & E account is currently in surplus with no contributions having been required from prediction sheets or football cards • Concerns were raised about the following trips: <ul style="list-style-type: none"> • Blyth on Tuesday 10th Feb – 18 seats sold to date – cost £675 for a 49 seat coach – agreed to book a 21 seater at a cost of £550 and to charge £15 for adults and £5 for under 16's • Workington on Tuesday 31st March – 14 seats sold to date – cost £750 for a 49 seat coach – agreed to book a 21 seater at a coat of £650 and to charge £15/£5. LB advised that Des Mitchell had volunteered to assist with this trip. 	

10/15	<u>Website and Media Report</u>	
(i)	Easy Fundraising: LF reported that the Easy Fundraising initiative was continuing as a successful fundraising option but that the more people who chose it, the greater its success would be.	
(ii)	The Flying Robin: DP advised that the 4 th edition is now on sale and that the deadline for the 5 th edition is 4 th February.	
11/15	<u>Any Other Business</u>	
(i)	Pavement Project: DP advised that this has been held up by the requirement to transfer land ownership from Erewash Borough Council to Derbyshire County Council (DCC), but the transfer has now been completed. An allocation to fund the project is in the DCC 2014/15 budget but now date has been set for the completion of works.	
(ii)	Erewash Sound: It was noted that Erewash Sound sponsor the prediction sheet. It was proposed that they be contacted about allowing some IFCSG content in their programme schedule.	DP
12/15	<u>Date, time & venue of next meeting</u>	
	The next meeting will be held on Wednesday 18 th February 2015 at 7.30pm at the NMG.	

There being no further business the meeting closed at 10:00pm

ACTION POINTS ARISING FROM THE MEETING HELD ON 14th January 2015

Minute:	Action:	By Whom:	By When:	Comments:
03/15 (i)	Race night programme: Re-circulate content for adjustments Print new cover and re-staple	JS JS/DL	Immediately 18/02/15	
03/15 (ii)	Request that Mark Duffy will be asked to make tannoy announcements at games Contact Erewash Sound with request to publicise the event Print posters and pass to the club house and other locations to be displayed Ask the football club to publicise the event in the next edition of 'Robins Monthly'	DPotter LF JS/LB DP/JA	Immediately Immediately 17/01/15 Immedaitely	
05/15	DP to meet with Nigel Harrop about end of season event and then feedback to the committee at the next meeting.	DP	18/02/15	
06/15 (i)	Advice Craig Lamont of agreement to split canvas raffle proceeds 50/50 with the draw for it will be made on the last home game of the season.	LF	18/02/15	
06/15 (ii)	Calendars stock/income check required to assess the success of this project.	LF/DJ	18/02/15	
11/15 (ii)	Contact Erewash Sound and request that they allowing some IFCSG content in their programme schedule	DP	18/02/15	